Budget Tips & Funding Sources

Part I: Sample Budget

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airfare: Round-trip from Boston to Johannesburg via South African Airways and Jet Blue in Economy Class</td>
<td>$1,300</td>
</tr>
<tr>
<td>Internal Travel Expenses: Local mini-bus or cab travel from Parktown to Rosebank and to the University of Witswatersrand in Braamfontein five days per week at approximately $10 per day ($50/week for 8 weeks) Plus transport to and from the airport ($40 total)</td>
<td>$440</td>
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<tr>
<td>Accommodation: Eight weeks private room rental in shared house at $700/moth</td>
<td>$1,400</td>
</tr>
<tr>
<td>Food: $20 per day for 8 weeks</td>
<td>$1,120</td>
</tr>
<tr>
<td>Fees: Visa Application Fee ($200), Immunizations ($50), Archival Fees ($200)</td>
<td>$450</td>
</tr>
</tbody>
</table>

Total Costs $4,710
Less Personal funds available ($500)
Total Amount Requested from CAS $4,210

Pending Funding Application - Weatherhead Center $3,000
Pending Funding Application - OCS $4,210

Part II: Tips for a strong budget:

- The Center for African Studies rarely awards more than $5,000 for a single project. If you are requesting more than $5,000, you should apply for additional grants and report all pending applications and funding sources.
- If possible, draft a budget that includes potential funding from other sources and personal funds available for use. Preference is often given to students who demonstrate a well thought out budget and funding plan.
- CAS will communicate with other funding centers. Centers often work together during the review process to ensure students receive maximum funding for their project.
- CAS carefully reviews each budget. Your application may not be passed on to our faculty review committee if you request funding for the following:
  - Airfare in anything other than the lowest fare class.
- Unreasonable accommodation (i.e. 5-star resorts or private apartments when shared apartments are available, safe, and convenient)
- Daily private transportation when safe and convenient public transportation exists
- Funding for clothing or personal items
- Funding for “voluntourism” i.e., programs where students pay high program fees for programs that include tourist excursions
- Funding for recreational travel expenses
- Unreasonable meal budgets – especially if your accommodation has a kitchen

**Part III: Additional Funding Sources**

*Weatherhead Center for International Affairs*

*Office of Career Services* (Undergrad Only)

*The Charles Warren Center for Studies in American History*

*Global Health & Health Policy Cordeiro Fellowship* (Undergrad Only)

*HGH Summer Research and Internships Program* (Undergrad Only)

*Office of Undergraduate Research & Fellowships* (Undergrad Only)

*Institute of Politics Summer Stipend Program* (Undergrad Only)

*Office of the Arts – Artist Development Fellowship*

*John C. and Katherine Vogelheim Hansen Research and Travel Fund for Africa*

*Boren Scholarships*

*Research Fund for Historical Research on Questions of Justice*